

## Reorganized School District No. 7

301 NE Tudor Road  
Lee's Summit, Missouri 64086-5702  
(816) 986-1000 • Fax (816) 986-1171

**THIS FORM MUST BE COMPLETED PRIOR TO SENDING TO HUMAN RESOURCES**

\_\_\_\_\_ is an applicant for the position of \_\_\_\_\_ in the Lee's Summit R-7 School District. Your name has been given as a reference. We would appreciate any information on the items listed below you care to offer. All the information given will be confidential. In making your indications please give priority to the welfare of the students rather than a desire to help the applicant. An immediate response will be appreciated.

### Applicant's Dates of Service

<u>From</u> Month/Year ____/____	<u>To</u> Month/Year ____/____	<u>Length</u> Years/Months ____/____
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**Subject(s) or Grade(s) Taught:** \_\_\_\_\_

**Attendance Record:**                      Good \_\_\_\_    Fair \_\_\_\_    Poor \_\_\_\_

### Proficiencies

**Please check beside the word(s), which best seems to apply**

	√	√	√	√
<b>Subject matter</b>	poor background	adequate background	well informed	
<b>Emotional poise</b>	unresponsive	well controlled	excellent self control	
<b>Voice</b>	weak or unpleasant	agreeable	especially effective	
<b>Initiative and ambition</b>	requires prodding	needs supervision	possesses initiative	
<b>Personal appearance</b>	poor impression	average impression	well groomed	
<b>Student reactions</b>	disliked by students	students respond	pupils interested	
<b>Attitude toward students</b>	timid	dominates	stimulates participation	
<b>Attitude toward players</b>	timid	dominates	stimulates participation	
<b>Classroom atmosphere</b>	dull	comfortable	students free of tension	
<b>Control of unexpected situations</b>	blunders	meets emergencies	anticipates emergencies	
<b>Daily work</b>	poorly planned	average	plans ahead in detail	
<b>Reaction to suggestions</b>	is offended	accepts suggestions	seek suggestions and help	
<b>Use of instructional materials</b>	textbook only	supplements text	uses variety of materials	
<b>Possibilities for growth</b>	fair	average	excellent	

Everything considered, how would you rate the applicant as a candidate for the position indicated? Circle one:

**OUTSTANDING                      EXCELLENT                      ABOVE AVERAGE                      AVERAGE                      FAIR**

Print Name \_\_\_\_\_

Signature \_\_\_\_\_

Position \_\_\_\_\_

Address \_\_\_\_\_

Date \_\_\_\_\_

\_\_\_\_\_

