

**STUDENT HEALTH SERVICES AND REQUIREMENTS**  
*(Screening and Referral Programs)*

The health screening programs of the Lee's Summit R-7 School District are designed to examine the populations at highest risk at a time when early intervention has the most benefit. The following guidelines govern the district's health screening program:

1. The district will examine past screenings and assess them for effectiveness in order to ensure future screening programs effectively meet the needs of the district. The district plan for assessing the district's screening needs is based on best practice recommendations, parent and teacher referrals, health advisory committee recommendations and requirements by the Missouri Department of Health and Senior Services.
2. Based on the district's assessment plan, screenings are accomplished through yearly health screenings at Great Beginnings Early Education Center, at each elementary building and to 8<sup>th</sup> grade students. The following screenings are offered:
  - ▶ Vision - Pre-Kindergarten, kindergarten, first grade, third grade and eighth grade. Students will be excused from any screening upon receipt of a written request from the student's parent/guardian.
  - ▶ Hearing - Pre-Kindergarten - 3<sup>rd</sup> grade, 8<sup>th</sup> grade
  - ▶ Spinal Screening - 6<sup>th</sup> grade girls, 8<sup>th</sup> grade girls and boys
  - ▶ Dental Screening and/or Education - Pre-Kindergarten - Kindergarten
3. Health services staff will produce a calendar reflecting the approximate dates for screenings, re-screenings and screening follow-up that is coordinated with the overall school calendar.
4. Health services staff will assist the superintendent or designee in identifying individual personnel to be utilized in the screening process.
5. The district will use the following procedures to notify parents/guardians of pertinent information pertaining to screening:
  - ▶ Written information sent home with each student.
  - ▶ School calendars and web sites.
  - ▶ Electronic newsletters.

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Critical

6. Follow-up screenings – When a student fails a screening, the school district will send a standard notice to the parent/guardian. The notice must be completed by the parent/guardian or the appropriate health professional and returned to the district, where one (1) copy will be kept in the student's health record.
7. Parents/Guardians will be notified through written or phone communication. Screening report forms will be sent home with each student. A referral form/letter will be sent to parents/guardians of any student being referred in any of the screenings. Information on resources and assistance is available to parents/guardians through the school nurse.
8. Screening results, parent/guardian contacts and follow-up to referrals are documented in the student's health record.
9. Members of the nursing staff are responsible for monitoring the results of all screenings and notifying the special education department or other appropriate staff members if a student may need classroom adaptations, special education services or accommodations.

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***Note: The reader is encouraged to review policies and/or forms for related information in this administrative area.***

Implemented: 05/11/2006

Revised: 04/16/2007; 06/19/2008; 09/14/2010

Reorganized School District No. 7 Jackson Co., Lee's Summit, Missouri